

*WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, August 6, 2012, for the purpose of receiving an End of Year Financial Review and reviewing the Capital Projects Fund.*

*Mayor Davis started the meeting at 8:00 p.m. It was held in the Council Room of the Municipal Building.*

*PRESENT WERE: Councilmembers Konrad E. Herling, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Judith F. Davis.*

*STAFF PRESENT WERE: Michael P. McLaughlin, City Manager and David Moran, Assistant City Manager.*

*ALSO PRESENT WERE: Chris Shuman, Andy Carruthers, Ed James, Lorna Whitacre, Bob Snyder, residents and Thomas White, Greenbelt News Review.*

#### *End of Year Financial Review*

*Mr. McLaughlin began by reviewing his memo dated 8/1/12. He indicated the City would end FY 2012 slightly better than estimated. There was discussion of Real Property Abatements. Mayor Davis requested a report of FY 2012 abatements. Mr. McLaughlin responded staff would provide a report showing the largest abatements.*

*Mr. McLaughlin reported that \$200,000 which was planned to be transferred from the General Fund to the 2001 Bond Fund for the theater project, had not been included in the FY 2013 Budget as a fund transfer. Council expressed support for making this transfer.*

*Mr. Jordan asked about fines and forfeitures. Mr. McLaughlin responded this was primarily revenue from parking tickets. Mr. Jordan asked about the trends for Corporate Property Tax. Mr. McLaughlin responded this revenue was ticking up some.*

*Mr. Herling asked about comparing revenue from the three shopping centers. He believed this would be an indication of the vitality of these Centers. Mr. McLaughlin responded that providing this information would be a fair amount of work for staff. Ms. Pope and Ms. Mach did not see the value of this information and believed it was a tremendous amount of work for staff. Mr. Jordan believed such information would be helpful and easy information to obtain. Mr. Herling stressed how useful this information would be as a tool to determine the health of the shopping centers. Mr. Roberts suggested talking to the business owners to gather this type of information. Mayor Davis believed this would be valuable information, but she did not want to add more responsibilities to staff. Mr. McLaughlin agreed to try and gather information from the tax records and would advise Council if it was problematic to obtain.*

#### *Capital Projects*

*Mr. McLaughlin stated that staff was not proposing to change any of the projects listed in the Budget. He reported that some of the cost figures had been revised since the Proposed Budget based on updated information. Mr. McLaughlin reported that the Capital Projects Fund was*

*now estimated to end FY 2013 with a \$103,000 balance.*

*Council reviewed the projects listed in the FY 2013 Capital Projects Budget. Staff provided updates on the projects and the plans to complete them.*

*Mr. Shuman asked about the Greenbelt Lake Dam/Dredging project and the City's request for an extension with the State. Mr. McLaughlin responded that the extension request was pending and these funds were for preliminary engineering work.*

*Mayor Davis asked if any of the street work were candidates for green street construction. Mr. McLaughlin responded these were resurfacing projects and indicated that if/when a street was reconstructed, green street methodology would be considered.*

*Mr. Jordan asked which Capital Projects were grant funded. Mr. McLaughlin responded that Traffic Calming, Land Acquisition and Playground Improvements were grant funded. He noted that the City would seek grants for the Greenbelt Lake Dam & Dredging project; however preliminary indications are that grants are not available, but there are low interest loans for such work.*

*Ms. Mach asked about the Wall of Honor project and indicated it had been on the list for several years. Mr. McLaughlin responded that this project and the Greenbrook Trails project had been on the list for several years and were a fair amount of work.*

*Mr. Jordan asked about a WMATA contribution for the bus shelter changes at the Crescent and Centerway. Mr. McLaughlin responded that preliminarily, WMATA was able to fund these changes and that staff would stay on top of this.*

*Mr. Shuman asked about the HVAC study at the Community Center. Mr. Moran responded that \$90,000 was budgeted in the Building Capital Reserve Fund to begin implementing this study and that it was expected to be a multi-year project.*

*Mr. Herling suggested the need to increase the number of bus shelters installed each year. He also asked about Gateway Entrance Signage. Mr. McLaughlin responded that this too would likely be a multi-year project and that the Southway sign would be undertaken first.*

*Mayor Davis asked why the theater was not on the "Big Ticket Capital Projects" list. Mr. McLaughlin responded that the project was now listed and funded in the 2001 Bond Fund.*

*Mr. Moran provided an update on the Community Development Block Grant Fund. Council reviewed the 2001 Bond Fund, the Greenbelt West Infrastructure Fund and the Building Capital Reserve Fund.*

#### *Information Items*

*Mr. McLaughlin reported that the speed camera program would be on the August 13 agenda and discussed the approach staff was taking. Ms. Mach reported on conversations with Greenbrook*

*Village Homeowners Association Board Members about some tree concerns, tree root damage to sidewalks, etc. Mayor Davis shared information on a County cleanup/greenup program on October 20. Mr. McLaughlin agreed to post this information on the website and cable channel. Mayor Davis noted a Prince George's Advisory Committee on Aging meeting being held in Greenbelt. Mayor Davis announced the MML Fall Conference in Hagerstown.*

*The meeting ended at 9:49 p.m.*

*Respectfully submitted,*

*David E. Moran  
Assistant City Manager*